

Pat Quinn Governor

Roger E. Walker Jr.
Director

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## MEMORANDUM

DATE:

April 7, 2009

TO:

Adult Advisory Board Members

FROM:

Lori Killam

Operations Division

SUBJECT:

Adult Advisory Board Meeting

The Adult Advisory Board Meeting will be held in the Executive Office Building Conference Room in Springfield, Illinois, on April 27, 2009, at 9:30am. If you are in need of direction, please go to <a href="https://www.mapquest.com">www.mapquest.com</a>.

The address is: 1301 Concordia Court, Springfield, IL 62794-9277

Please contact me in the Operations Division at 217/558-2200 ext. 2517 to confirm if you will be attending the meeting and if you should need hotel reservations. If you have any questions, please feel free to contact me.

CC:

Roger E. Walker Jr., Director Deanne Benos, Assistant Director Sergio Molina, Executive Assistant to the Director Shellith Hansbro, Special Assistant to the Director Richard Bard, Chief of Operations Jerry Buscher, Operations Security Director Randy Grounds, Operations Security Coordinator